

Ten Transferable Skills

NAME _____ DATE _____ PERIOD _____

A transferable skill is a skill that works in many careers, not just one. These are soft skills, not technical skills. Circle 3 to 5 that you already use.

- **Problem-solving:** figuring out what to do when the first idea does not work
- **Communication:** explaining an idea clearly, out loud or in writing
- **Attention to detail:** catching the small thing everyone else missed
- **Time management:** getting things done before they are due
- **Teamwork:** doing your part so the group finishes
- **Curiosity:** wanting to know how something works, and looking it up
- **Patience under pressure:** staying calm when something breaks
- **Organization:** keeping your things and your steps in order
- **Adaptability:** staying okay when the plan changes
- **Leadership:** getting a group moving and keeping it moving

Connect Them to Careers

Pick 3 skills you circled. For each one, name two careers that use it. Use the career cards, Xello, or a teacher-approved career source.

A SKILL I CIRCLED	ONE CAREER THAT USES IT	ANOTHER CAREER THAT USES IT

Stop and Jot. One transferable skill I have is _____. It applies to _____ and _____ careers.

Employers look for these alongside technical skills because people use them across roles, teams, and changing tools.